

**Minutes**  
**Martinez ES**  
**School Organizational Team Meeting**  
**Google Meets**  
**9/8/22**  
**3:45 PM**

School Organizational Team Members:

**Teacher-** Ms. Levesque

**Teacher-** Ms. Beer

**Support Staff-** Ms. Herrera

**Parents-** Ms. Mays

**Community Member-** NA

Tim Adams, Principal

Speakers wishing to speak during the public comment period for this meeting may call N/A, training Mtg, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

Present at the meeting:

Yvette Levesque, Yadirra Herrera, Nichole Beer, and Ms. Mays, Tim Adams, Frances Lucero

**1.0-Welcome**

Ms. Levesque called the meeting to order at 2:45 PM and Ms. Beer seconded the motion

**2.0-Review Previous Minutes**

Ms. Beer moved to approve the minutes as written and Ms. Herrera seconded the motion

**3.0- 2022-2023 Budget**

We're currently fully staffed

\$140,000 left for supplies, important to have carryover money because if we didn't, we would have lost teachers.

\$118,000 will be used for supplies

-another position for resource aid is coming

-Ms. H. asked if the new aid will get extra hour for pay, there is a plan to keep the extra hour

-Grade level numbers are as follows (number of students in each class): K-16, 1-20, 2-18.5, 3-20, 4-21, 5-25

-Ms. Beer suggested having a school based incentive plan (a thank you for staying @ Martinez)

-there is money slated from Zoom

-Ms. Mays approved educator longevity pay for \$1,000 and Ms. H. second the motion while Ms. Levesque gave a third motion.

-Mr. Adams suggested that we give stipend to P.E. aid for riding the bus in the mornings and afternoons to equal \$500 per semester

-Ms. Levesque suggested putting it out to support staff to see if they want to ride the 2nd bus (This person would receive \$500 if they ride, would be paid in Dec. and at the end of the school year)

-Parameters: 85% attendance must be achieved to get the stipend and it doesn't jeopardize their regular

position.

-Levesque moved to approve the budget and Ms. Mays second it

#### **4.0-Safety**

-Need to look into getting support staff a radio during 11:45 to 12 duty time

-Ms. Mays asked about fixing the front office window

-Office has been locked

-We're looking at getting counter in the lobby area to make it more welcoming

-work orders were put in to fix the air

-Beer moved to reopen the budget and Ms. May second it

-CIS and social worker are to receive the mountaineer magical money as well, all support staff that are here every day will receive, speech to be included in addition to the SOSA.

-Beer moved to close the budget and Ms. Herrera seconded the motion

#### **5.0-Good of the Order**

-Will get a SEIF for 2 days

-\$2,000 was donated for reading incentives from 3rd grade teacher (Shank)

-Ms. Beer is looking for donors for a field-trip in St. George for student commitment for their academics/AR (student learning life skills -may cost \$3,500)

**Meeting adjourned at 3:42 by Ms Mays ad second by Ms. Levesque**