

**Minutes  
Martinez ES  
School Organizational Team Meeting  
Google Meets  
11/18/20  
3:45 PM**

School Organizational Team Members:

**Teacher-** Ms. Levesque

**Teacher-** Ms. Somers

**Support Staff-** Ms. Rodriguez

**Parents-**Mr. Imlay, Ms. Silva, Ms. Graham

Tim Adams, Principal

The School Organizational Team may take items on the agenda out of order, combine two or more agenda items for consideration, and remove an item from the agenda or delay discussion relating to items on the agenda at any time.

Speakers wishing to speak during the public comment period for this meeting may call N/A, training Mtg, or sign up in person immediately prior to the beginning of the meeting. Speakers will be called in the order in which they signed up. No one may sign up for another person or yield their time to another person. Generally, a person wishing to speak during the comment period will be allowed two (2) minutes to address the School Organizational Team. Speakers may also submit additional comments in writing.

It is asked that speakers be respectful to each other, Team members, the principal and school district staff. Speakers that are disruptive will be asked to leave the meeting.

**1.0-Welcome**

**1.1- Ms. Levesque called the meeting to order at 3:47 PM**

**2.0-Review Previous Minutes**

**2.1- Ms. Levesque moved to approve previous meeting's minutes, Ms. Sommers seconded the motion**

**3.0-Review of School Performance Plan/ Root Causes Exercises**

**3.1- Mr. Adams led the discussion concerning root causes to student performance**

**-See chart below for possible causes . . .**

**-consider using Read well/Reading Mastery (do we have all components and enough for all teachers to use with students?)**

**-get survey from primary teachers concerning if they are using the program or not**

**-contact RPDP (Mike Everson or Ms. Whale) for math support and guidance**

**-research fast math and xtra math**

**Instructional Delivery (Teacher)**

**Curriculum (Materials)**

**Time (Schedules)**

**Other**

<p>Reading 50% NP ELL &amp; Black 70%NP</p>	<p>Math 50% NP ELL &amp; Black 70%NP</p>	<p>Attendance High Rate of Chronic Absenteeism</p>	<p>WIDA Only 47.1% Making Necessary Growth</p>
<ul style="list-style-type: none"> <li>● Primary grades: homework does not match reading instruction (lacking materials, ie. no text to read)</li> <li>● No accountability for completing homework</li> <li>● MyOn: books not engaging to students</li> <li>● Grade level expectations differ</li> <li>● Comprehension skills are lacking</li> <li>● Gaps in phonics</li> <li>● Students</li> </ul>	<ul style="list-style-type: none"> <li>● If not all using the same curriculum, seeing gaps when going to other grade levels</li> <li>● Lack of PD/training for teachers</li> <li>● Students lack number sense</li> <li>● Additional practice needed in particular concepts</li> <li>● Students need practice with counting and with basic math facts</li> </ul>		<ul style="list-style-type: none"> <li>● Teachers need to truly understand what the standard entails</li> </ul>

<p>don't know how to pick books at their level</p> <ul style="list-style-type: none"> <li>● Lack of training/PD for teachers in reading</li> <li>● Look at curriculum materials that meet grade level expectations and ensure there are enough materials for each component</li> </ul>			
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**4.0-Distance Learning Updates**

- 4.1- There is a possibility that distance learning will continue through Spring Break
- 4.2-A new plan will be presented in January
- 4.3-Should we invest in another supply distribution?
  - 4.3-1. give out old whiteboards and buy teachers new ones
  - 4.3-2. distribute markers (dry erase)
  - 4.3-3. distribute pencils
- 4.4- Devise a plan for teachers to come in when they need to get materials to teach with
- 4.5- Possible schedule adjustment for teachers for professional development purposes 8-3:30

**5.0-Good of the Order**

**Meeting was adjourned at 4:43 PM**